



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SACRED HEART COLLEGE MADANTHYAR
Name of the head of the Institution		ALEX IVAN SEQUEIRA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08256279345
Mobile no.		9448260565
Registered Email		contact@sacredheartcollege.net
Alternate Email		alexivan2010@gmail.com
Address		Parenky Village Madanthyar Post
City/Town		Belthangady Taluk
State/UT		Karnataka
Pincode		574224
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr SHAM BHAT V
Phone no/Alternate Phone no.	08256279345
Mobile no.	9448156521
Registered Email	contact@sacredheartcollege.net
Alternate Email	vsbamarthya@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.sacredheartcollege.net/pdf/aqar.pdf">http://www.sacredheartcollege.net/pdf/aqar.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.sacredheartcollege.net/pdf/cal1819.pdf">http://www.sacredheartcollege.net/pdf/cal1819.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	80.85	2004	16-Sep-2004	16-Sep-2009
2	A	3.03	2011	27-Mar-2011	26-Mar-2016
3	A	3.14	2017	22-Feb-2017	21-Feb-2022

<b>6. Date of Establishment of IQAC</b>	20-Sep-2004
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Orientation to the staff	23-Jun-2018 2	50
Gender sensitisation programme	19-Jul-2018 2	70
Personality Development	09-Mar-2018 30	21
Soft Skills	04-Sep-2018 30	15
Tally	05-Mar-2018 30	5
Hardware and Networking	01-Feb-2018 30	19
Political science for Competitive Examination	14-Jan-2019 30	28
Effective public speaking	07-Jan-2019 30	22
Healthy relationships among gender	25-Aug-2018 2	235
English Language Learning	27-Aug-2018 2	210
Human Rights Programme	31-Aug-2018 2	440
Relationship in Digital era	04-Sep-2018 2	440
Training on communication skills	29-Sep-2018 2	200
Swachhatha Jagrathi Abhiyaan	29-Sep-2018 3	90
Blood Donation Camp	02-Oct-2018 4	86
Festival of Festival	30-Oct-2018 2	68
National Integration Day	31-Oct-2018 2	68
Anti drugs awareness	08-Dec-2018 2	450
Road safety and Traffic rules awareness	28-Jan-2019 1	650
ECON - Earn-Invest-Pay	28-Feb-2019 2	68
Role of women in the Society	12-Mar-2019 2	350
Career as a Company Secretary	27-Mar-2019 2	80
Research Methodology	21-Mar-2019 2	68
Career opportunities and Professional Courses	22-Mar-2019 2	150

Value Education Day	23-Mar-2019 04	633
Books Exhibition	27-Mar-2019 2	675
Civil Service Examination, Guidance and Training	27-Mar-2019 2	150
Self Discovery and Opportunities	05-Apr-2019 2	120
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Orientation to Faculty Action Plan for the year Preparation of route map Regular meetings of IQAC and Staff Council Conducted Academic and Administrative audit Quality initiatives

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Decided to follow student centric methods in teaching	Student centric methods of learning like seminars, group discussions, assignments are being practiced
Encourage the PG students to present research papers in seminars and conferences	PG and UG students have attended seminars and presented research papers
Planned to arrange interaction with guest faculty to the students	Guest lectures were arranged
Motivated the teachers to take up MRPs funded by the UGC	Teachers have attended and participated in Seminars
Encouraged the faculty to use ICT extensively in Teaching learning process	Teachers have used ICT in Teaching learning process
Encouraged to maintain ultimate quality in teaching	Teachers have updated knowledge and maintained quality
Decided to take students to industrial visits	Industrial visits are arranged
Decided to start Certificate courses	Certificate courses are being introduced
Decided to monitor departments by frequent visits	Periodical visits to the department
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Management	15-May-2019

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2018
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Date of Submission	14-Jan-2019
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<b>17. Does the Institution have Management Information System ?</b>	No
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Part B

**CRITERION I – CURRICULAR ASPECTS**

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As our college is affiliated to Mangalore University, we do not have the freedom to design and develop our curriculum. The college has developed its own action plan for the effective implementation of the curriculum. In our college the academic year commences with departmental meeting in which the individual workload is distributed to the faculty members. Calendar of events for the academic year and the time table for the year is prepared under the initiative of time table committee. Each teacher has to prepare the lesson plan and individual time table in the beginning of each semester. The process of the curriculum as per the teaching plan is monitored from the grass root level by the heads of various departments. The IQAC interacts with various heads of the departments and reviews departmental activities. Various suggestions regarding the curriculum are given to the staff members by conducting regular staff meetings. The Examination committee is formed in the College to monitor the entire process of examination. The schedules of internal assessment examinations are prepared much in advance and displayed on the notice board. The IQAC organises various orientation programmes for teachers at the beginning of the academic year. Spacious library with internet facility and myriad of books are provided for the students to enrich their learning. As a part of enhanced learning each classroom is facilitated with LCD projector to enable the ICT based learning process. Apart from this a separate library is maintained by all the departments. For effective curriculum delivery the college fills the vacancies of teaching cadre as and when it arises. The plan of action for the academic year regarding the orientation to the students about semester system, examination pattern and alpha grading are implemented on time. The college supports technology bond student centred method of curriculum delivery. The institution encourages the students to take up research projects and visiting various industries are also a part of teaching learning process. Our college also collaborates with the University for the smooth conduct of examination and various faculty members of the college are deputed to different works like BOS, BOE evaluation, flying squad, deputy chief, etc. The faculties of the college is actively involved in subject associations and give suggestions to the BOS in framing the syllabi from time to time. Many of the senior teachers are the members of the BOS of the University and other autonomous colleges. As a part of the curriculum the institution collects the feedback from faculty members, students, alumni and from parents for improving the system. The college also offers short term certificate courses to enhance and enrich the curriculum for the overall development of the students. BOS members are appointed by the University to review and update the syllabi from time to time. Subject workshops and training programmes are arranged for teachers to acquaint themselves with changed syllabi. The IQAC is instrumental in documenting all the programmes and monitors quality initiatives from time to time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally for UG Students		28/07/2018	30	yes	no
Tally for PG students		05/02/2019	30	yes	no
Basic		01/06/2018	30	yes	no

Computer Literacy					
Political Science for competitive examination	14/01/2019	30	yes	no	
Organic farming	21/07/2018	30	yes	no	
Effective public speaking	07/01/2019	30	no	yes	
Spoken English	09/01/2019	30	no	yes	
Creative writing	03/08/2018	30	no	yes	
Kannada Ganaka Tarabethi	21/01/2019	30	yes	no	
Business Accountancy Taxation	28/08/2018	30	yes	no	
Taxation	10/08/2018	30	yes	no	
Self Development	11/07/2018	30	no	yes	
Yoga	09/01/2019	30	no	yes	
Soft skills	04/09/2018	30	no	yes	
Successful happy life	13/08/2018	30	no	yes	
Performing arts	11/08/2018	30	no	yes	
Craft embroidery	11/08/2018	30	yes	no	
Personality Development	09/03/2018	30	no	yes	
Hardware Net working	01/02/2018	30	yes	Yes	

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom		01/08/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	408	0

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Our Children concept of Mentoring	04/09/2018	633
Value education day	23/03/2019	633
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom		15
MCom		24
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**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>At Sacred Heart College, Madanthyar feedback monitoring is a continuous process. Internal quality assurance cell takes utmost care of the quality assurance mechanism of the institution and is conceived as an apparatus to build and ensure a quality culture at the institutional level. Regular IQAC,, Staff council and Departmental meetings are conducted to monitor and evaluate the quality culture and its enhancement in the institution. Our institution actively contributes to the design and development of curriculum at University level. There is a formal mechanism to obtain feedback on curriculum from the stakeholders such as students, alumni, parents and employees. The institution pays increasing attention to the views of students to obtain feedback on their experience of learning and teaching through internal surveys. Regular feedback are collected from alumni to create a quality profile for the year in relation to institutional vision and goals. Parents and employees, the important stakeholders of the institution., are taken into confidence. The role of an educator is to ensure that their curriculum is shared with every stakeholder in the community including the parents. Initiative is taken to involve parents in all aspects of our institution such as curriculum and teaching through PTA. meetings. Regular PTA meetings are conducted and simultaneously the observation about the parents on the institution are collected. Feedback can motivate the institution and facilitate the resolution to a specific challenge if it is</p>



collected from employees. Employees are the pillars of an institution and a methodical feedback is collected from the employees for the overall development of the college.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom		180	153	153
BA		120	37	37
BCA		40	21	21
MCom		60	44	44
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	633	68	21	4	3

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
41	41	18	14	1	13
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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

During the three years journey through the under graduate programme and two years post graduate programme students often need mentoring, guidance and counselling from a loving elderly figure. Direct academic issues, e.g. selection of electives can be easily communicated to the student. But finer nuances, e.g. career options or fear of a subject/course need greater involvement of the mentor. Obviously, a student should have the same mentor all through the three years of his under graduate journey and two years of his post graduate journey.

Such a well thought about Mentoring System (Our Children Concept) exists in the college since 2000. To improve the institutes present endeavour towards academic quality up gradation, in line with the management and university guidelines. It has become necessary to redefine/reform the existing system. The new system, when practised diligently will immensely contribute in the improvement of the overall academic quality. The students will be greatly benefited by continuous guidance by the experts. In the new system each faculty will be the mentor of a group of 25 to 30 students. Each faculty member will continue to be the mentor for the same group of students till their completion of graduation and post graduation. The important objectives of the Mentoring System are :a) to gain personal attention b) to develop patience c) to get insight into the cultural, social or economic background d) to develop leadership qualities e) to improve communication skills f) to orient the students to public service, and social work. Etc. To realize these objectives the Mentor will: 1) meet the group

of students at least twice a month 2.) continuously monitor, counsel, guide and motivate the students in all academic matters. 3) advise students regarding choice of electives, projects, summer training etc especially during post graduation course. 4) contact parents/ guardians if situation demands (e.g. academic irregularities like shortage of attendance, negative behavioural changes and interpersonal relations, detrimental activities etc ) 5) advice students in their career development/professional pursuits 6.) keep contact with the students even after their graduation 7) maintain a detailed progressive record of the students 8) maintain a brief but clear record of all discussions with students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
633	21	1:30

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	1	1

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Elias Pinto	Assistant Professor	KSET
2018	Alwyn K G	Assistant Professor	KSET
2018	Venkatesh Nayak	Assistant Professor	KSET
2018	Anvitha	Assistant Professor	NET
2018	Joseph N.M	Associate Professor	Ph.D
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCM	2018	20/05/2019	19/06/2019
BA	BA	2018	20/05/2019	19/06/2019
BCA	BCA	2018	20/05/2019	19/06/2019
MCom	MCOM	2018	27/05/2019	21/06/2019

[View File](#)

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Centralized continuous Internal Evaluation System to assess all aspects of a students' development on a continuous basis throughout the year. Students are made to known the evaluation process through the following initiatives: 1) The orientation programmes at the beginning of the semester through public address

system of the college 2) Academic Calendar with Internal Assessment Exam dates  
 3) Orientation on changes and amendments in the evaluation process through Tutorial classes 4) Display in the College and Department Notice Board about Internal Assessment Test. (two internal tests are conducted in each semester) .  
 The schedules of internal assessment tests are communicated to students and faculty in the beginning of each semester through the academic calendar which is prepared based on the university academic calendar. The internal exam time table is displayed on the notice board in advance. The test shall be of at least one hour duration. The marks of the internal assessment test will be displayed on the notice board of the college for information of the students.  
 Re examinations are conducted to the absentees on valid reasons. Result Analysis is done by the class advisors after every test. Pass percentage of each course is calculated by dividing the total number of students appeared and passed in each course. The performance of the students is monitored by the Principal and the necessary feedback is given to the concerned faculty members.  
 The Principal conducts review meetings, department wise, to give necessary feedback for the improvement of students performance. The institution is keen on monitoring the performance of the students and reports to the Parents. Marks obtained by the students and their behaviour in the college are intimated to the parents during the parent teacher meeting. Remedial classes are conducted for the slow learners, absentees and the students who participate in Sports, NSS and other Cocurricular and extra curricular activities. This practice helps the students' to update their subject knowledge and helps them to catch up with their peers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Sacred Heart College, an institution imparting quality higher education established in 1982 is affiliated to Mangalore University. It seeks to function through mutual love and dedicated service with efficiency and creativity. The college is striving for the integral development of the students and to educate young persons to love their fellowmen and to uphold the values to build the nation. Every year Mangalore University is preparing Academic Calendar and college calendar was prepared in adherence to university calendar. The information regarding all college activities i.e. end of semester classes, commencement of semester examinations and commencement of new semester classes are provided in college calendar. In the beginning of semester the students are provided with college calendar. Instructions regarding conducting of internal assessment exams, rules and regulations of the college, student discipline, dress code, library rules, class room behaviour etc are included in the college calendar. All the curricular, cocurricular , extracurricular activities and certificate courses are undertaken as per the schedule mention in the college calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.sacredheartcollege.net/pdf/prog.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA		46	46	100

BCA	BCA		28	28	100
BCM	BCom		178	168	94
MCOM	MCom		37	37	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.sacredheartcollege.net/pdf/sss1819.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	1	self financing	0	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Drug awareness (addiction and prevention)	Mentoring cell	23/03/2019
Relationship in Digital Era	Mentoring Cell	04/09/2018
Stress Management	Mentoring Cell	23/03/2019
Retreat for Catholic Students	Mentoring Cell	23/03/2019
Placement opportunities after B.Com	Career guidance and Placement Cell	06/09/2018
Research Methodology	Career guidance and Placement Cell	18/12/2018
Career as a company secretary	Career guidance and Placement Cell	13/03/2019
Special Training programme on Competitive exams	Career guidance and Placement Cell	27/03/2019
Career Literature Book Exhibition	Career guidance and Placement Cell	27/03/2019
Save Historical Heritage	History Department	14/09/2018
Sociological thought	Sociology Department	18/12/2018

Human rights in General and its challenges in Present Scenario	Human Rights Education Cell	31/08/2018
Self Employment	Commerce Department	27/09/2018
Online Trading in Stock Market and the Concept of Technical Analysis and its impact on stock prices	Commerce Department	04/10/2018
Industrial Visit	Commerce Department	12/10/2018
Present employment challenges abroad	Commerce Department	07/01/2019
Industrial Visit	Commerce Department	22/03/2019

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Recharging water table	Dr. Joseph N.M.	D.K.Z.P.	21/11/2018	environment protection
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
4	1	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	1

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	3	3.26
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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Kannada	1
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Presented papers</b>	1	2	0	0
<b>Resource persons</b>	0	6	0	7
<b>Attended/Seminars/Workshops</b>	0	10	2	17
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>Health Awareness Programme</b>	WGSC	2	80
<b>Secure Gender Divide</b>	WGSC	2	80
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### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>Integrated water resource management</b>	<b>Water Harvesting Experts</b>	<b>Taluk Panchayath Belthangady</b>	60
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### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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Swatch Bharath	NSS Grama Panchayath Madanthyar	Swatch Bharath	6	100
Blood Donation Camp	NSS, Red Cross Blood Bank Mangalore, Grama Panchayath Madanthyar, JCI Madanthyar	Blood Donation Camp	10	75
Swachhata Awareness Campaign	NSS Grama Panchayath Madanthyar	Door to Door Swachhata awareness campaign	2	100
Social Service	NSS Sri Mahishamardini Temple, Madanthyar	Social Service	2	20
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Swatchata Andolen	120 students	Grama Panchayath Madanthyar	48
Construction of check bunds	75 students	Grama Panchayath Malady	120
Digging of percolation pits	90 students	Gama Panchayaths Madanthyar and Malady	238
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Permanent	sharing of resource persons and conducting extension activities	SKDRDP Phone No. 08256267251	01/07/2018	30/06/2019	160 students
Permanent	sharing of resource persons and conducting extension activities	DKRDS Phone No: 08256234673	01/07/2018	30/06/2019	125 students

Permanent	providing of resources and support to conduct extension activities	Grama Panchayahs Madanthyar and Malady Phone No. 08256279310	01/07/2018	30/06/2019	220 students
Ad hoc	Providing volunteers	Swasthik Friends Club Punjalakatte	01/07/2018	30/06/2019	300 students
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SKDRDP	01/07/2018	sharing of resource persons and conducting extension activities	160
DKRDS	01/07/2018	sharing of resource persons and conducting extension activities	125
Grama Panchayahs Madanthyar and Malady	01/07/2018	providing of resources and support to conduct extension activities	220
Swasthik Friends Club Punjalakatte	01/07/2018	Providing volunteers	300
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#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20	20.01

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing



Video Centre	Existing
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Easylib	Partially	4.3.3	2010

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11506	1347755	208	53735	11714	1401490
Reference Books	6960	1421836	71	22518	7031	1444354
Journals	68	60830	1	1500	69	62330
CD & Video	150	5000	0	0	150	5000
e-Books	0	5750	0	0	0	5750
e-Journals	0	5750	0	0	0	5750
Others (specify)	101	7000	0	0	101	7000
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	84	2	3	1	1	7	9	8	
Added	3					2			
Total	87	2	3	1	1	9	9	8	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS
--------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
35.85	35.75	1.15	1.14

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All the academic and the physical facilities in the campus are provided for the all round development of students. Students and faculty are at liberty to use the facilities round the clock. Library: Library consists of a total number of 18745 books. Every student is provided with three borrowers ticket to borrow books from the library. Library also lend books to the general public against identity cards issued by the college. It consists of a separate space for reading and reference for the students as well as for faculty. It subscribes to good number of journals, magazines and dailies. Internet: Free internet facility is provided to the students and the staff. Departmental Library: Each department maintains a separate departmental library to cater the needs of poor learners and advanced learners. Laboratory: A separate computer lab is provided for BCA students and English and Kannada Language Lab for the benefit of students of literature. Sports Facility: Gymnasium: gymnasium is provided for men as well as women for improving the physical fitness. Ground: A spacious ground with 400 meter track is provided to promote sports activities for the students of the institution as well as the public. Indoor Stadium: A spacious indoor stadium is constructed with UGC assistance for the promotion of games among students and public. The Indoor stadium has the capacity to accommodate around 2000 people. It provisioned with four shuttle courts, Two table tennis courts and One basket ball court. In addition to this a separate Kabbadi Court, Cricket pitch, Ball Badminton court, Shuttle court, Table Tennis Court are also provided to the students. Physical Facilities: Class rooms: Spacious class rooms are furnished with comfortable desks , benches, fans and LCD projector. Ladies Room: A separate ladies rest room is provided with napkin burning and vending machine. Lavatories: Enough number of clean and hygienic lavatory facilities separately for boys and girls are provided. Drinking water: Purified cold water is provided to the students with coolers in each floor. Canteen: Canteen facility is extended for the benefit of staff and students. Reprography Facility: Reprography services are provided to the students at subsidized rates. Conference Room: one conference room is provided with ICT facility. Video Room: The college maintains a video room with smart board facility. Counseling room: The college maintains a counseling room for the needy students. Maintenance: A system administrator is appointed on a permanent basis for the maintenance of all electronic gadgets like computers, laboratory, LCD, internet facility etc. The campus infrastructure committee takes the responsibility of maintaining all the infrastructure of the college. Complaints regarding any deficiency in facility can be raised and discussed by the students in the students welfare council meeting, in the staff meeting and the necessary action are taken by the management to set right the issues.

<http://www.sacredheartcollege.net/pdf/proc.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowment scholarship/Alumni	72	56750
Financial Support from Other Sources			
a) National	SC/ST Scholarship, Fee Reimbursement, Arivu, SCP/TSP Scholarship, India Bulls Foundation Mumbai, Jindal Foundation	244	1545650
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personality Development	09/03/2018	21	Nil
Self Development	11/07/2018	25	nil
Yoga	09/01/2019	20	Nil
Soft Skills	04/09/2018	15	Nil
Language Lab	06/03/2019	25	Nil
Bridge Courses	28/06/2018	200	Nil
Remedial Coaching	23/07/2018	150	Nil
Mentoring	19/07/2018	633	Nil
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	IAS Other Competitive Exams	150	150	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil				90	25
No file uploaded.					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	45	BCOM	Commerce	Mangalore University	MCOM/MBA/CA/CS
2018	10	BA	Humanities	Mangalore University	MA/MSW/BEd
2018	15	BCA	BCA	Mangalore university	MCA/MSc
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SLET	2
<a href="#">View File</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Paper Presentation Contest for Post graduate students	University level	50
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Young Artist of the year	National	0	1	164250449	Yathish
2018	Best rider in Kabbaddi	National	1	0	164250003	Abdurrasheed B
2018	First Rank in Karate	International	1	0	164250559	Yathish Kumar N S

	Black Belt					
2019	Best entrepreneur	National	0	1	186673508	Bhoomika Pateel
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students' Welfare council is functioning well in order to facilitate the various activities of the college. The students' welfare council consists of 27 members from the student community who are either elected directly or nominated by Principal. The elections to the student council was held on 28th July 2018. The council was inaugurated on 23 Aug 2018 by Mr. Harish Poonja, the honourable MLA of Belthangady and the prestigious alumnus of the college. Rev. Fr. Basil Vas, the correspondent of Sacred Heart Educational Institutions, presided over the function. The PTA president Mr. Madhava Gowda, Alumni President, Mr. Rajashekhar Shetty and Vice President of Sacred Heart Parish council Mr. Ronald Sequeira were the guests of honour. The students' council meets regularly and it is actively involved in planning and implementing the various programmes of the college for the all round development of the students. Donation to the Flood relief fund, Sports day, Inauguration of the Sports Indoor Stadium, Cultural Competitions, Games competitions, College day celebrations are the some of the activities of this academic year. The students were sent to other colleges to participate in various cultural and academic competitions. The student representation is given in the IQAC of the college. Dr. Joseph N.M. is the director of the Students' Council.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

The success of an institution depends on the performance of its Alumni. The college has Alumni Association on which functions very actively with a purpose. The Alumnus forms the major strength of our institution. The Alumni visit the institution to deliver guest lectures and seminars for the students in their areas of expertise and motivate the young mind. The college conducts meetings with its Alumni Association which provides a platform to the former students to provide suggestions with respect of functioning and infrastructure. Alumni President is invited on all formal functions of the college. Alumni members have been providing financial support to college for scholarships, sports meet and infrastructure.

5.4.2 – No. of enrolled Alumni:

2100

5.4.3 – Alumni contribution during the year (in Rupees) :

412000

5.4.4 – Meetings/activities organized by Alumni Association :

The executive committee meetings of the Alumni are conducted frequently. Annual general body meeting is convened once in a year to chalk out the various programmes. The activities of the Alumni Association are: ? Pan Card Drive ? Road Safety and Traffic rules awareness programme ? Career guidance programme ? Blood Donation Camp ? Donation to NSS, Endowment scholarships ? Contribution to Indoor Stadium ? Contribution to midday meal scheme.

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**Decentralization:** Institution has a three tier system of management. At the apex is the Catholic Board of Education, Mangalore headed by Bishop. At the local level, Governing council under the Correspondent ship of the local Parish Priest who is also the joint secretary of the catholic board of education, looks after the administration, supervision and welfare. At the college level the Principal looks after the day to day affairs. 1. Principal level: The Governing council delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee headed by the Principal in order to fulfill the vision and mission of the institution. The IQAC formulates common working procedures and entrusts the implementation with the faculty members. Faculty Level: Faculty is given representation in various committees/cells and allowed to conduct various programs to showcase the abilities of the students. They are encouraged to develop leadership skills by being in charge of various academic, co curricular and extra curricular activities. For effective implementation and improvement of the institution various committees are formed. Other units of the institution like sports and library have operational autonomy under the guidance of the various committees/cells. **Participative management:** The institution promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by management of facts, information and objectives. Both students and faculties are allowed to express their suggestions to improve the quality in all aspects of the college in their respective monthly meetings. **Strategic Level:** The principal, academic coordinators and staff members are involved in defining the policies and procedures in line with the management decisions, framing guidelines, rules and regulations pertaining to admission, discipline, grievance, counseling, training development and library services etc for effective implementation of the same to ensure smooth and systematic functioning of the institution. **Functional Level:** For the various programs to be conducted by the college all the staff members will meet, discuss, share their opinion and plan for the event and form various committees for the smooth conduct of the programme. Staff members are also involved in deciding academic activities and examinations to be conducted by the college. **Operational Level:** The Governing council gives suggestions and monitors the procurement, introduction of new programs and welfare activities. The Principal of the institution is responsible for academic, co curricular extra curricular and administrative activities of the institution. All the Staff members actively participate in implementing the policies, procedures and framework designed by the management in order to maintain and achieve the quality standards.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Teachers are motivated for doctoral studies and to take up minor and major research projects. Teachers, PG and UG students are encouraged to undertake research activities. Seed money is provided to support their research activity and the institution provides

TA/DA towards participating/presenting papers/ displaying posters in conferences, seminars and workshops. Study leave to the faculty members to complete their research work if necessary is also provided. Students are trained to do project works strictly in accordance with the principles of research methodology. Library facility like books, magazines, journals and ematerials related to research work are also provided.

Library, ICT and Physical Infrastructure / Instrumentation

Library is automated with Easy Lib software. Online journal Infilbnet is subscribed by the college. OPAC system is installed. Internet facility is offered for the students. Standby generator exists for power back up. Wi Fi is available in the college campus. Circulation of books with the help of Barcode technology is installed. Computers with internet facility are provided in every department for the staff. Additional CC Camera is being installed in the stair cases. Newly constructed Indoor Stadium with UGC assistance is ready for all the college activities.

Human Resource Management

Organisations are made up of people and function through people. The human resource of the college has been managed effectively. Staff recruitment is done based on workload and statutory requirements. Pay structure for management staff is revised every year. Academic coordinators are appointed to each class to monitor and guide on academic, counseling, discipline etc. The Staff council appoints various committees and each committee is headed by one staff as the convener and others as members. The faculty members are encouraged to pursue higher studies by providing them with all the necessary facilities. Members of the staff are encouraged to take up research activities, apply for minor research projects, and to present research papers in conferences and seminars. Apart from students participation in off campus events, the college organizes variety of events in the campus where the students get opportunity to excel themselves by meticulously involving in it such as taking up responsibilities, participating in competitions,



involving in the process of planning, event management etc. College annual celebration, talents day, celebration of days of national importance, seminars, workshops, fests etc are few of such mega events where students and staff involve actively. The achievements of the staff members and students are duly recognized and appreciated by honouring them at time of college day. This in turn, encourages them to perform better in their respective fields.

Industry Interaction / Collaboration

The UG as well as PG departments are organizing study tours and field visits to various industries. The college has a career guidance and Placement Cell which gives necessary information about the job opportunities in various industries. Special lectures are organised from Professionalists and Industry experts.

Admission of Students

Advertisement is given in newspapers. Local announcement regarding admissions is made in neighbouring pre university colleges and churches and it is displayed on the notice boards. Applications are issued and collected from the applicants. Admission of the students is made as per the guidelines furnished by the government and Mangalore University strictly following the roster system. An admission committee is given the responsibility of scrutinizing the applications and to facilitate the admission process

Curriculum Development

College is affiliated to Mangalore University and strictly follows the syllabus prescribed by the University. Many of our staff members are on Board of Studies in concerned subjects as and when appointed by the University. Need based certificate courses are offered in the college. The College provides ample opportunities to the students for their allround development through curricular, cocurricular and extra curricular activities like NCC, NSS, Rovers and Rangers, Youth Red Cross, Sports, Performing Arts, and various Clubs and Associations.

Teaching and Learning

The institution has given top priority to teaching and learning process. It has created a better teaching and learning environment in the campus through improved infrastructural and



human resources. The teaching has been facilitated in the institution with permanent, experienced and well qualified faculty. The institution has given due encouragement and motivation to the faculty to update themselves by permitting them to attend regular refresher/ orientation programmes, workshops, seminars etc. Institution also organizes faculty improvement programmes in the campus. The teaching faculty is provided with internet, library and other audiovisual equipments to enable ICT based teachinglearning process. The learning process is monitored by the institution through various techniques. Periodical tests and examinations are conducted to assess the progress of the students in learning. The parents are well informed about the progress of their wards in the learning process. The college monitors the attendance of the students to reduce absenteeism. Advanced learners are given special attention and help. Slow learners are given additional study material, coaching etc. Remedial classes are conducted for the repeaters of the semester examinations. Audiovisual techniques are used in teaching and learning process. Interactive techniques, guest lectures, class quiz in subject, seminars, assignments film based teaching, class room discussions and debates, project based learning, role play method, practical training sessions etc are adopted in the teaching and learning process. To have experiential learning field visits and industrial visits are conducted regularly.

**Examination and Evaluation**

There are two compulsory internal assessment tests in each semester as per University regulations and a retest is given under genuine circumstances. Advanced learners are provided with reference books and slow learners are provided with remedial classes. Results of internal assessment tests are informed to the parents. The Examination Committee coordinates the exam process and maintenance of appropriate examination related records. It includes scheduling the examination dates, communicating it to the students, procuring question papers, allotment of invigilation duty,

seating arrangement etc. University examinations at the end of each semester is conducted according to the University time schedule and guidelines. Committee plans out and procures the needed materials such as answer scripts, question papers, time schedule, assigning invigilation, allied duties and seating arrangements etc. With the assistance of the office staff it executes all processes connected therewith such as properly managing the unsealed question papers and written answer scripts and finally submitting to the concerned university authorities.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<b>No Data Entered/Not Applicable !!!</b>	

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mr. Venkatesh Nayak	International	Milagrese college, Mangaluru	200
2018	Mrs. Beby A	National	Mangalore University College	0
2019	Mrs. Pavana	National	SriKukke Subramanya First Grade College, Subramanya	200
2018	Mrs. Bhagyashree	State level Seminar	Seemanthi Bai Memorial Government Museum, Bejai, Mangalore	200
2019	Dr. Joseph N.M.	National level Seminar	SDM College, Ujire	0
2018	Mr. Vincent DSouza	National level	Milagres college, Hampanakatta, Mangaluru	0
2018	Mr. Venkatesh Nayak	State level	Yenepoya Institute of Arts, Commerce and science	200

2018	Mr. Vincent Dsouza	National level	Milagres College, Kallianpur	0
2018	Mr. vincent Dsouza	Workshop	Muctha and Padua College, Mangalore	0
2018	Ms. Jovita Priya Gonsalves	National Level Seminar	St. Philomena College, Puttur	200
2018	Mrs. Pavana Rai	National level	St. Philomena College, Puttur	200
2018	Mrs. Agnes Rodrigues	National level Conference	Canara College, Mangaluru	0
2018	Mr. Ishwara Gowda P	State Level	Government First grade college, Punjalakatte	0
2018	Mr. Sam Joel Dias	State level	Government First grade college, Punjalakatte	200
2019	Mr. Vincent Dsouza	National level Seminar	Sri Venkataramana College, Bantwal	0
2018	Mr. Alex Ivan Sequeira	Workshop	Milagres College, Mangaluru	0
2019	mr. Vincent Dsouza	Workshop	Milagres College, Mangaluru	0
2019	Mr. John Baptist Dsouza	Workshop	Milagres College, Mangaluru	0
2019	Mr. Janardhanan P.	National level	Government First grade college, Belthangady	200
2019	Mr. Susheel Tom jose	Workshop	University college, Mangalore	200
2019	Mr. Sam Joel Dias	National level	Government First grade college, Haleyangadi	200
2019	Ms. Jovita Gonsalves	National level	Government First grade college, Haleyangadi	200
2018	Mr. Alex Ivan Sequeira	Conference	Milagres College, Mangalore	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Effective teaching techniques	Efficient front office management	26/07/2018	26/07/2018	28	15

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Subject related workshops and seminars	23	27/03/2018	20/02/2019	135

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>No Data Entered/Not Applicable !!!</b>			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Welfare Fund, EPF , ESI for Unaided staff, Group insurance for aided staff, Accommodation to the needy, Maternity leave etc.	Staff Welfare Fund, EPF , ESI for unaided staff, Aided staff cover under Group Insurance Scheme, Accommodation to the needy, Maternity Leave etc.	Midday meal Scheme, Endowment and other scholarships, Hostel for boys and girls, Counseling to the needy, Medical assistance etc.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has a mechanism for internal and external audit. We have our own internal audit mechanism which is an ongoing continuous process. In addition to this the external auditors are appointed to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institution every year. Sri H.R. Shetty Chartered Accountant, Mangalore has been permanently appointed and a team of staff under him do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. External audit is done by the Government nominated Auditor Mr. Ganesh Nayak Mangalore. The queries and suggestions of the auditors are

strictly adhered.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals	1406001	Indoor stadium building fund
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Experts from University	Yes	IQAC
Administrative	Yes	IQAC	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Financial support to honour staff and students for their meritorious achievements. Provided money to midday meal scheme and scholarships Generated and donated funds for college mega project Indoor stadium
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6.5.3 – Development programmes for support staff (at least three)

Encouraged to attend seminars, workshops and conferences Organised computer literacy programme Conducted Orientation course
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Certificate courses on skill development Better sports facilities with new Indoor Stadium Placement and Career guidance cell is initiated
---

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	ECON 2019 Earn Invest Pay	28/02/2019	28/02/2019	28/02/2019	68
2018	Orientation to the staff	23/06/2018	23/06/2018	23/06/2018	50
2018	Gender Sensitisation programme19/	19/07/2018	19/07/2018	19/07/2018	70

2018	Healthy relationships among gender	25/08/2018	25/08/2018	25/08/2018	235
2018	English Language learning	27/08/2018	27/08/2018	27/08/2018	210
2018	Human Rights Programme	31/08/2018	31/08/2018	31/08/2018	440
2018	Relationships in Digital era	04/09/2018	04/09/2018	04/09/2018	440
2018	Soft skills	04/09/2018	04/09/2018	04/09/2018	15
2018	Training on Communication skill	29/09/2018	29/09/2018	29/09/2018	200
2018	Swachhatha Jagrathi Abhiyaan	29/09/2018	29/09/2018	29/09/2018	90
2018	Blood Donation Camp	02/10/2018	02/10/2018	02/10/2018	86
2018	Festival of Festival	30/10/2018	30/10/2018	30/10/2018	68
2018	National Integration Day	31/10/2018	31/10/2018	31/10/2018	68
2018	Anti Drugs Awareness	08/12/2018	08/12/2018	08/12/2018	450
2018	Road Safety and Traffic rules awareness	28/01/2019	28/01/2019	28/01/2019	650
2018	Role of women in the society	12/03/2019	12/03/2019	12/03/2019	350
2018	Career as a company secretary	27/03/2019	13/03/2019	13/03/2019	80
2018	Research Methodology	21/03/2019	21/03/2019	21/03/2019	68
2018	Career opportunities and professional courses	22/03/2019	22/03/2019	22/03/2019	150
2018	Value education day	23/03/2019	23/03/2019	23/03/2019	633
2018	Books exhibition	27/03/2019	27/03/2019	27/03/2019	675
2018	Civil	27/03/2019	27/03/2019	27/03/2019	150

	service examination guidance, training and interviews				
2018	Self discovery and opportunities	05/04/2019	05/04/2019	05/04/2019	120
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BCom	19/07/2018	12/03/2019	249	0
BCA	19/07/2018	12/03/2019	45	0
BA	19/07/2018	12/03/2019	56	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar energy 20 (Solar inverters) Diesel Generator 20 Afforestation through vanamahotsava Plastic awareness programme Swatchha Bharath Abhiyaan Digging water percolation pits

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	10
Rest Rooms	Yes	30
Special skill development for differently abled students	Yes	10
Any other similar facility	Yes	20

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	5	5	21/05/2018	444444	Digging of Percolation	integrated water resource	340

					<p>pits, Digging as well as cleaning of open wells, roof water harvesting, Construction of check bunds and shutting of vented dams</p>	<p>management rain water harvesting</p>
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar	15/06/2018	<p>Various committees and cells have been formed to sensitize the stakeholders with regard to human values and professional ethics. Orientation and sensitization programmes are conducted with the help of resource persons hired from other professional institutions. Regular activities are conducted through the concerned cells and associations. Foundation courses on Indian constitution, gender equity , Human rights and environment are taught to the students. Women cell, Anti ragging cell, Prevention of Sexual Harassment cell are efficiently functioning in the college. They are the watch dogs of human values. Grievance redressal cell is yet another forum to address the needs of the stakeholders.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Value education week	24/09/2018	29/09/2018	701
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green Campus
2. Rain water harvesting
3. Clean Campus
4. Student friendly campus
5. Establishment of nature club
6. Participation in Swatchhata Andholan
7. Use of Solar energy
8. Elimination of the use of plastics
9. Clean and safe drinking water

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Mid Day Meal Scheme Scholarships

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sacredheartcollege.net/pdf/Best.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution is providing quality higher education to the rural poor at a reasonable price. Their cost of education is subsidized through various scholarships and welfare schemes provided by the institution. Majority of the students coming to this institution are from poor and very poor economic background. Because of the quality inputs given to them by the institution, many of them are coming out of the institution in flying colors. 40 of our Alumni are employed in Government and private establishments. 16 of them are employed abroad. 910 of them have started their own business and the remaining is engaged in agricultural and allied activities. The institution has succeeded in getting ranks from Mangalore University which consist of more than 200 colleges covering three districts. The number of female students studying in the college is increasing year after year. It is a clear indication of the quality of input and safety of campus life provided by the institution. The institution is a centre of resources to the local people, communal harmony is the core value fostered by the institution. If this institution would not have been there many of the rural poor both men and female would not have got an opportunity to get higher education. The institution started post graduate degree in commerce basically to cater to the needs of the rural poor. Similarly the institution is providing quality computer education with the help of well equipped computer labs and competent trainers in software and hardware. The institution is providing Hostel facilities both for men and women. Besides this the institution has made efforts to start BCM Hostels in the locality which can accommodate 100 male and 100 female students. This is really a boon to the students belonging to backward classes and other minorities. Excellent infrastructural facilities are provided for sports and games to the rural poor. Facilities are there for both Indoor and Outdoor games. 400 meter track and an Indoor stadium are the two major facilities to name here. The institution is providing endowment scholarships by tapping resources from Philanthropists, Alumni and PTA. Midday meal facility is given to the needy and the deserving students with the help of PTA and other donors.

Provide the weblink of the institution

<http://www.sacredheartcollege.net/>

## 8.Future Plans of Actions for Next Academic Year

With a great sense of satisfaction, the institution is looking forward to serve the student community with a renewed vigour and avowed commitment to the vision and mission of the founders. The institution envisages a plethora of plans for the coming academic year some of them are -

1. Student enrollment has to be increased and academic results have to be improved.
2. Infrastructural facilities have to be renovated.
3. Indoor stadium has to be fully furnished and it should be thrown open to the public.
4. Extension activities have to be extended further
5. More number of certificate courses to be started.
6. Number of midday meal beneficiaries have to be increased.
7. Rain water harvesting has to be extended.
8. Number of scholarships has to be increased.
9. Campus recruitment drive has to be organised.
10. The programs to increase the teacher quality has to be organised.
11. At least two inter collegiate programs have to be organised in the college.
12. Encourage the students to opt for MOOCs.
13. Gear up the college machinery to facilitate the introduction of CBCS for the first year programs.
14. Increase the Elearning resources in the college library.