



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SACRED HEART COLLEGE MADANTHYAR
Name of the head of the Institution		Alex Ivan Sequeira
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08256279345
Mobile no.		9448260565
Registered Email		contact@sacredheartcollege.net
Alternate Email		alexivan2010@gmail.com
Address		Parenky Village Madanthyar Post
City/Town		Belthangady Taluk
State/UT		Karnataka
Pincode		574224
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	John Baptist Dsouza
Phone no/Alternate Phone no.	08256279345
Mobile no.	9900497921
Registered Email	contact@sacredheartcollege.net
Alternate Email	johnbaptistsouza@yahoo.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sacredheartcollege.net/pdf/AQAR2018_19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sacredheartcollege.net/pdf/cal1920.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	80.85	2004	16-Sep-2004	16-Sep-2009
2	A	3.03	2011	27-Mar-2011	27-Mar-2016
3	A	3.14	2017	22-Feb-2017	21-Feb-2022

6. Date of Establishment of IQAC	20-Sep-2004
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Value Added Course	17-Feb-2020 2	400
Counseling for Counselors	16-Oct-2019 2	50
Competitive examinations training	20-Sep-2019 30	150
Self-employment	27-Aug-2019 2	140
Pscho-social support & awareness on women problems	02-Aug-2019 2	450
Drugs awareness, exessive use of social media and sexual harassment programme	05-Jul-2019 2	475
Career Counseling on CA & CS	05-Jul-2019 2	150
World Yoga day & Environment Day celebration	21-Jun-2019 2	450
Orientation to the staff	18-Jun-2019 2	50
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities

No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Counselling of counselors - Programs Extension of Infrastructural facilities
Completion and Inauguration of Sports Indoor Stadium Roof Water Harvesting and
Ground water Recharging units have been installed in the college campus Expansion
of outreach programs

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Up gradation of Teaching-learning	Purchase of new computers, uploading of study material on various subjects have been done.
Infrastructure Development	Extension of office building, vehicle shed, renovation of ladies wash room and class rooms, shifting of generator to a new shed etc have really benefitted in providing good face lift to the college.
Certificate courses , Internship and Project work	700 students are benefitted.
Student Empowerment Programs	a. Career Talk and Career counseling helped the UG and PG students to get acquainted with the corporate culture and corporate requirements. This has improved the employability of our students. b. Women students are trained to protect themselves from sexual harassment. The awareness on POSCO, Drugs and social media could help our students who are coming from mostly rural areas. c. Symposiums, guest talks and training sessions were really usefull to 250 of our final year students . d. Industrial visits, field visits and study tours are broadened the outlook of our students and they could get the first hand information.
World Yoga Day & Environmental Day celebration	More than 600 students participated in the world yoga day and reaped the benefits of yoga. The importance of an ecofriendly living could be gauged by the yougsters by participating in the planting of tree saplings during the environmental day celebrations.
Faculty Development Programme	Faculty members could improve their skills and could update their knowledge

with regard to the student centric approach.

Academic calendar

Curricular, cocurricular and extra curricular activities of the college could be conducted in a smooth manner.

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management	18-May-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

16-Sep-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

17-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

EMS : Educational Management System
Staff Management Assigning subjects,
Uploading study materials Student
Admission and Information : Online
admission is enabled, student details,
referring the study materials and can
download. Students' Attendance :
subject/period wise attendance. Sending
of messages to the parents of the
absentees. Message regarding shortage
of attendance. Internal Examinations
(Question papers and Marks): internal
exams' time table, internal exams marks
entry, information is provided to
parents via messages. EasyLib:
Circulation : Circulation of Books,
Journals, Magazine, Media Accessing
catalogues: accession of all the books,
journals, magazines and ematerials are
digitalised. OPAC (Online Public Access
Catalog) : It has facilitated the
student to have an easy accessibility
to the books by reducing the wastage of

time in searching books. Students' Registration : Student detail entry, issuing borrowers card to students and parents

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As our college is affiliated to Mangalore University, we don't have the freedom to design and develop our curriculum. The college has developed its own action plan for the effective implementation of the curriculum. In our college the academic year commences with the departmental meetings in which the individual workloads are distributed to the faculty members. Calendar of events for the academic year and the time table for the year is prepared under the initiative of time table committee. Each teacher has to prepare the lesson plans and individual time tables in the beginning of each semester. The progress of the curriculum as per the teaching plan is monitored by the heads of departments.

The IQAC interacts with various heads of the departments, reviews the departmental activities and give suggestions for further improvements, if needed. During regular staff meetings, activities of the departments are further reviewed and evaluated. The examinations committee is formed in the college to monitor the entire process of examination, internal and semester exams. The schedules of internal assessment examinations are prepared much in advance and displayed on the notice board. The IQAC organizes various orientation programs for teachers at the beginning of the academic year. The college has a spacious library with computers and internet facility. In-order to facilitate ICT enabled learning, classrooms are provided with LCD projectors and computers. Every department has a departmental library to help the students. For effective curriculum delivery, the college has adequate number of staff and regularly fills the vacancies. Time to time evaluation is made with regard to the actual implementation of the plan of action prepared at the beginning of the academic year. The institution encourages the students to take up research projects. Industrial visits and field visits are the invariable part of the teaching learning process. Our college works with the university for the smooth conduct of examinations by deputing faculty members to BOS, BOE, evaluation, flying squad, deputy chief etc. The faculties of the college are actively involved in different subject associations and give suggestions to the BOS while framing and revising the syllabi from time to time. The institution has a mechanism of collecting the feedbacks regularly from the faculty members, students, alumni and parents. The information thus collected are systematically analysed and used for improving the functioning of the college. The college offers short term certificate courses and MOOCS to enhance and enrich the curriculum for the overall development of the students. Subject workshops and training programmes are arranged for teachers to acquaint themselves with the changed syllabi. The IQAC is instrumental in documenting all the programmes and monitors various quality initiatives from time to time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Self employment		22/01/2020	30	yes	No

for male students				
Self employment for female students	22/01/2020	30	Yes	No
Aptitude and reasoning for banking and competitive examination	23/01/2020	30	Yes	No
G.S.T and Income Tax	10/08/2019	30	No	Yes
Soft Skills	22/01/2020	30	No	Yes
Practical Business Accounting	25/01/2020	30	Yes	No
Communicative English	14/01/2020	30	No	Yes
Creative Writing	02/07/2019	30	No	Yes
Kannada Ganaka Tarabethi	21/08/2019	30	Yes	No
Craft and embroidery	20/09/2019	30	Yes	No
Political Science for competitive examination	27/01/2020	30	Yes	Yes
Computer Literacy	02/07/2019	30	Yes	No
Office Automation System	02/02/2020	30	Yes	Yes
Tally with GST	06/07/2019	30	Yes	Yes
Certificate in Computer system technology	10/07/2019	30	Yes	Yes
Organic Farming	06/07/2019	60	Yes	Yes
Water Literacy	06/07/2019	60	Yes	Yes
Effective Public Speaking	01/08/2019	30	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA		01/07/2019
BCom		01/07/2019
BCA		01/07/2019
MCom		01/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	475	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Education	01/07/2019	700
Developing EQ along with IQ	02/09/2019	700
Gender Sensitivity	09/12/2019	700
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom		29
MCom		43
BCA		16
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution has a mechanism of taking regular feedbacks from students, teachers, employers, alumni and parents. Feedbacks are obtained through questionnaires and oral opinions. The information thus collected are systematically analysed by the IQAC. The important suggestions for the development of the institution will be identified and the same would be placed before the management council. After looking into the pros and cons and the financial viability of implementing the suggestions, the management will take steps to implement the suggestions on priority basis. Following are some of the steps taken by the institution on the basis of various feedbacks last year.

1. The students in their feedback had suggested to provide more space for parking student vehicles. As a result the management has extended the vehicle shed at an estimated cost of Rs.4,00,000.
2. The comfort room of the female students has been renovated at an estimated cost of Rs.3,75,000. This was the result of the feedback of female students.
3. Based on the feedback of the alumni a well-equipped sports indoor stadium has been constructed. Likewise, a 400 meter track was also constructed. Both these projects were funded by UGC, Management, Staff, Alumni and parents.
4. Based on the feedback of the administrative staff, the office building has been extended to provide more space at an estimated cost of Rs.5,00,000 and the generator was shifted to a new room at an estimated cost of Rs.2,00,000.
5. The college has erected safety grills on the corridors of the first floor and the second floor on the suggestion given by the parents. The estimated cost of the project is Rs.1,50,000.
6. The boys demand to put interlocks on their way to washrooms was also taken up by the management and interlocks have been installed at an estimated cost of Rs.60,000.
7. The long standing demand of students and parents coming from Uppinangady to start a KSRTC bus service has been fulfilled by pursuing the matter with a local MLA and the concerned government departments. Now the KSRTC bus conduct two trips in this root, one in the morning and one in the evening and this has helped the commuters.
8. Midday meal facility is continued as per the feedback given by students, alumni and parents. Likewise subsidized meals are also provided to the students who hail from the poor families.
9. Endowment scholarships are also on the increase by installing more number of endowment scholarships. This is in addition to the various scholarship facilities available in the college. All our stakeholders, in their feedback, are in great appreciation for this facility. Many of our students are getting scholarships more than the amount which they pay as fees to the college.
10. Staff get together and picnics are arranged regularly by the institution. This has helped in developing a strong bondage among the staff members.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom		60	26	26
BCA		40	39	39
BCom		180	178	142
BA		120	36	36
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers

	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2019	631	69	19	3	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
36	36	16	14	1	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

We have a well-developed mentoring system in our institution. Students are divided into groups of 25/30 each and each group is allotted to a faculty member. Care is taken to allot the groups to their own faculty members. These mentors have all the informations regarding the students. They systematically maintain the records of their participation and achievements in curricular, co-curricular and extracurricular activities for three years. Mentees will meet the mentors regularly so as to check, clarify and counsel on matters related to the academic, curricular, co-curricular, extracurricular, personal, financial and value related issues. In academic mentoring, the evaluation of mentee's regarding regularity to classes, understanding capacity, marks scored in tests, internal assessment and semester examinations, remedial classes attended, participation in revision classes, etc. Trends of progress or decline in the performance of the students is analyzed and used for further improvements. Extra-curricular and co-curricular activities include mentees interest and involvement in those activities particularly, NSS, NCC, Sports, Rovers and rangers, Youth Red Cross, Women's cell and subject associations. Their participation in the guest lectures, workshops, project works, field visits, industrial visits, visits to historical places, awareness programmes and skill development programmes both within the college campus and outside of the college campus are also documented. Personal informations relating to their emotions, family background, financial viability and such other related matters are also taken into account while identifying their names for student support programmes of the institution such as mid-day meals scheme, endowment scholarship, fee concession and so on. The institution lays much stress on value-laden education. To inculcate value system among the students, we have included many topics in the mentoring classes such as, mentees response to the corrections given, disciplinary issues, appreciations of good work, dignity of labour, respecting the constitution, peaceful co-existence, national integrity and communal harmony, eco-friendly living etc. Career counseling is also done as a part of mentoring. Mentoring has helped the mentees to share their views, their success stories, their failures and to get corrections and evaluations by their mentors. In our institution we also meet the parents of the mentees periodically. This has helped us to forge a healthy relationship between the parents of the students and the institution. 'Our Children' concept of mentoring in the institution has yielded very good results in terms of reducing absenteeism, improving the results, increased participation of students in various curricular, co-curricular and extra-curricular activities .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
631	21	1 : 30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	12	2	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Venkatesh Nayak	Lecturer	Karnataka Konkani Sahitya Academy
2019	Sam Joel Dias	Lecturer	NET
2019	Robin Joseph Sera	Lecturer	NET
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	Mcom	2019	25/11/2019	28/02/2020
BCA	BCA	2019	25/11/2019	23/01/2020
BA	BA	2019	25/11/2019	23/01/2020
BCom	BCM	2019	25/11/2019	23/01/2020
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated institution of Mangalore University, evaluation norms of the university are followed. The university has adopted major reforms in evaluation by introducing choice based credit system for the under graduation courses from the academic year 2018-19 and the institution has adopted the same. The institution adopts centralized continuous internal evaluation system to assess all aspects of students on a continuous basis. As per the calendar of events of the university assessment strategies are drawn and carried out. Information regarding the evaluation system is passed on to the students through the following programmes:- 1. The orientation programme at the beginning of the semester 2. Class coordinators provide basic informations to the respected classes 3. Academic calendar with the dates of internal assessment exams 4. Tutorial classes and mentoring groups 5. Display on the college notice board 6. Posting of exam time tables on the college website Two internal assessment exams will be conducted in each semester. The marks obtained by the students in internal assessment test are communicated personally and displayed in the notice board. Re-examinations are conducted to the absentees. The college deposes the staff members to facilitate the University examination process. The process of internal assessment is transparent and the reforms are conducted on a regular basis. Adequate measures are taken into account to ensure objectivity and transparency in the evaluation process. Students involvement in class seminars, field visits, industrial visits and project works are also taken into account as a part of continuous evaluation process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year the college prepares the academic calendar well in advance in conformity with the University calendar of events, as ours is an affiliated college. The mandatory working days in each semester are taken into

consideration. The government holidays state, central, regional and local holidays are taken into account. Important national festivals are also mentioned in the calendar. In the process of preparing academic calendar importance is given to the implementation part of the calendar of events. That is why, enough care is given in departmental meetings, IQAC meetings and staff meetings before finalizing the dates. Academic year commenced on 17/06/2019.

Orientation programmes, enrollment to ECA, students' council elections and departmental activities - all went as per the calendar of the events. Even the first internal assessment examinations also commenced as per the schedule. But due to heavy rains and holidays declared by the District Commissioner, the completion of internal examinations delayed by a week. The second Internal assessment examinations could be successfully completed as per the schedule.

The odd semester examinations were conducted by the university from 21st Oct 2019. In the Even semester, classes and other activities were in line with the calendar of events. First and the second internal assessment examinations were also conducted as per the schedule of events. But from 14th March 2020, due to the pandemic COVID 19 we had to close the regular classes and from 24th March 2020 lockdown series started. So the other activities in the calendar of events could not be completed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.sacredheartcollege.net/pdf/prgoc.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MCOM	MCom		43	43	100
BCA	BCA		31	24	77
BA	BA		23	16	70
BCM	BCom		153	143	93.5

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.sacredheartcollege.net/pdf/sss1920.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Research Methodology	Commerce Department	26/06/2019
Guest talk on Women Safety	Women Cell	05/07/2019
Career as a Company Secretary	Career Guidance	05/07/2019
GST,IT Job opportunity	Commerce Department	22/07/2019
Health issues and adolescence problem	Women Cell	02/08/2019
Research Methodology	M.Com department	22/08/2019
Secrets of Self employment	Commerce Department	27/08/2019
Book Releasing	literary Association	30/08/2019
Internet of Things	BCA Department	09/09/2019
Aavishkar 2019	OPM Department	10/10/2019
Counseling for counselors	IQAC	16/10/2019
Demat Account and Stock Trading	M.Com Department	30/10/2019
Capital Market operation	M.Com Department	13/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Karnataka Konkani Sahitya Academy Book Award 2019	Mr. Venkatesh Nayak	Karnataka Konkani Sahitya Academy	22/02/2020	Book
University sports	Abdurrasheed B	Mangalore University	14/09/2020	Inter-varsity Kabbadi
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
5000	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	2	4
National	M.Com	1	3.5
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
M.Com	10
B.Com	16
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	16	3	26
Presented papers	8	36	0	20
Resource persons	1	2	0	13
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Service at Shri Ramakrishna Seva Ashram	Rovers and Rangers	2	6

Service in the flood affected areas	Rovers and Rangers	2	50
Swatchhatha	NSS	2	170
Cleanliness Drive	NSS	2	180
Swachhata Jaatha	NSS	4	150
Service in the flood affected areas	NSS	2	50
Social outreach programmes	NSS	2	15
Dengue awareness programme	NSS	4	150
Replantation of Paddy	NSS	2	50
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Rain water harvesting	Water harvesting Experts	Lions Club Belthangady	700
Rain water harvesting ground water recharging	water harvesting Experts	Mangalore University	700
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Health and Physical fitness FIT India	Bharath Scouts and Guides, NSS, NCC, Youth Red Cross	International Yoga Day	22	450
Sustaining Agricultural Development	Subbayya Shetty Private Agency/NSS Units	Implanting paddy Saplings	10	160
Swatchh Bharath	NSS, Grama Panchayath Madanthyar, JCI Madanthyar and Government First Grade College Punjalakatte	Swatchhatha Jatha and Street Cleaning	30	600
Awareness Programmes	NSS, Red Ribbon Club, Youth Red	Drugs Awareness,	8	450

	Cross	Excessive use of social media		
Awareness Programmes	NSS and DAPCU, Mangalore	Aids Awareness	16	325
Society Involvement	NSS and Mahishamardhini Temple, Parenky	Serving Food	2	30
Women Empowerment	Women and Gender Sensitivity Cell	Couselling on health issues and adolescence problem	13	475
Women Empowerment	Women and Gender Sensitivity Cell	Empowerment and Sustainability	12	460
Natural Calamity	Taluk Administration, MLA, NSS Unit, youth Red Cross, and NCC	Distribution of food packets and other essential things to the Flood hit areas	2	58
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Outreach	90	Panchayath	3
Extension	240	Panchayath	2
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Ad-hoc	Project work	Siona Solutions	02/12/2019	30/03/2020	11
Ad-hoc	Project work	Technopulse	02/12/2019	30/03/2020	13
Ad-hoc	Project work	DataQueue	02/12/2019	30/03/2020	7
Ad-hoc	Internship	Sacred Heart Credit Co-operative society, Madanthyar	02/05/2019	30/05/2019	5
Ad-hoc	Internship	Chandrashekar Company Pumpwell	02/12/2019	30/12/2019	2

		Mangalore			
Ad-hoc	Internship	Catholic Credit Co-operative Society, Belthangady	01/12/2019	30/12/2019	4
Ad-hoc	Internship	R K Hollow Blocks and Bricks Ballamanja, Machina	01/12/2019	30/12/2019	2
Ad-hoc	Internship	Venur Primary Agricultural Co-operative Society Ltd.	01/12/2019	30/12/2019	3
Ad-hoc	Internship	Madanthyar Seva Sahakari Bank, Madanthyar	01/12/2019	30/12/2019	3
Ad-hoc	Internship	Gurudeva Vividhodesha Sahakari Sangha, Belthangady	01/12/2019	30/12/2019	3

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Samartha Academy	31/07/2019	Training the students in IT, GST, Company Law, Statutory Registration etc	100
SKDRDP	01/07/2019	Sharing of resources, person and extension activities	162
Grama Panchayath Madanthyar	01/07/2019	Sharing of resources, person and extension activities	190
Swasthik Friends Club	01/07/2019	Sharing of resources, person and extension activities	250

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10	13.1

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Easylib	Partially	4.3.3	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11714	1401490	360	71569	12074	1473059
Reference Books	7031	1444354	84	14607	7115	1458961
e-Books	1	5750	0	0	1	5750
Journals	69	62330	0	0	69	62330
e-Journals	1	5950	0	0	1	5950
CD & Video	150	5000	0	0	150	5000
Library Automation	1	50000	0	0	1	50000
Others (specify)	135	7000	0	0	135	7000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	87	2	3	1	1	9	9	100	0
Added	7	0	0	1	0	0	0	0	0
Total	94	2	3	2	1	9	9	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-Learning Resources	http://www.sacredheartcollege.net/eduman/login.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10.15	8002991	5.4	118731

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All the academic and the physical facilities in the campus are provided for the all round development of students. Students and faculty are at liberty to use the facilities round the clock. A system administrator is appointed on a permanent basis for the maintenance of all electronic gadgets like computers, laboratory, LCD, internet facility etc. The campus infrastructure committee takes the responsibility of maintaining all the infrastructure of the college. Complaints regarding any deficiency in facility can be raised and discussed by the students in the students welfare council meeting, in the staff meeting and the necessary action are taken by the management to set right the issues. Some of the facilities provided in the college are- i). Library: (a)Library consists of a total number of 18745 books. Every student is provided with three borrowers ticket to borrow books from the library. Library also lend books to the general public against identity cards issued by the college. It consists of a separate space for reading and reference for the students as well as for faculty. It subscribes to good number of journals, magazines and dailies. (b)Reprography Facility: Reprography services are provided to the students at subsidized rates ii)Internet: Free internet facility is provided to the

students and the staff. Departmental Library: Each department maintains a separate departmental library to cater the needs of poor learners and advanced learners. iii)Laboratory: A separate computer lab is provided for BCA students and English and Kannada Language Lab for the benefit of students of literature. iv)Sports Facility: a. Gymnasium: gymnasium is provided for men as well as women for improving the physical fitness. b.Ground: A spacious ground with 400 meter track is provided to promote sports activities for the students of the institution as well as the public. c. Indoor Stadium: A spacious indoor stadium is constructed with UGC assistance for the promotion of games among students and public. The Indoor stadium has the capacity to accommodate around 2000 people. It is provisioned with four shuttle courts, Two table tennis tables and One basket ball court. In addition to this a separate Kabbadi Court, Cricket pitch, Ball Badminton court, Shuttle court, Table Tennis Court are also provided to the students. For net practice two separate cricket pitches with nets have been provided. v)Physical Facilities:a) Class rooms: Spacious class rooms are furnished with comfortable desks , benches, fans and LCD projector. b)Ladies Room: A separate ladies rest room is provided with napkin burning and vending machine. c)Wash rooms: Enough number of clean and hygienic wash room facilities separately for boys and girls are provided. d)Drinking water: Purified cold water is provided to the students with coolers in each floor. e)Canteen: Canteen facility is extended for the benefit of staff and students. f)Conference Room: one conference room is provided with ICT facility. g)Video Room: The college maintains a video room with smart board facility. h)Counseling room: The college maintains a counseling room for the needy students. The entire campus is under the surveillance of CC TV.

<http://www.sacredheartcollege.net/en/efac.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowment Scholarship, PTA, Alumni, Staff	390	332000
Financial Support from Other Sources			
a) National	SC/ST Scholarship, Fee reimbursement, Srivu, Sanchi Honamma	236	1532285
b)International	00	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Craft and Embriodery	20/09/2019	33	Hindi Department
Kannada Ganaka Tarabethi	21/08/2019	9	Kannada Department
Creative writing	02/07/2019	14	Kannada Department

Communicative English Certificate Course	14/01/2020	19	Department of English
Practical Business Accounting	25/01/2020	27	Commerce Department
Soft Skills	22/01/2020	20	Commerce Department
G.S.T and Income Tax	10/08/2019	18	Commerce Department
Aptitude and reasoning for banking and competitive examination	23/01/2020	51	Commerce Department
Self-employment for female students	22/10/2020	22	Commerce Department
Self-employment for male students	22/01/2020	22	Commerce Department

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Workshop on Career Opportunities through Competitive Exams	182	182	17	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nandi Toyoto Motor World Private Ltd	40	10		0	0

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intramural Dance	College level	260
Intramural singing	College level	380
Talents 2K19	College level	256
Intercollegiate Management and Cultural Fest	University Level	250
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	National	1	0	164250003	Abdurrasheed B
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council of the college consists of 29 members- one male and one female member from each class and one representative each from, NSS, NCC and Sports. It conducts various activities for the all-round development of the students' personality under the guidance of the Students' Welfare Officer. The elections to the Students' Council was held on 12th July 2019. It was a smooth affair. The Students' Council was inaugurated by Rev. Fr. Basil Vas, the Correspondent of Sacred Heart institutions on 20th August 2019. The president of PTA and Alumni were present on the occasion. An intramural competition (Talents Day, 2K19) was organized on 27th September 2019 to provide a platform to the students to exhibit their Talents. Reputed External Judges were invited to judge the competition to impart objectivity . On 17th February 2020 Intramural singing competitions were held. On 18th February 2020 solo dance competitions were conducted. It was planned to celebrate the college day on 24th March 2020 and other cultural competitions related to the college day celebrations were planned to be conducted on 21st and 23rd of March. But

meanwhile the advent of Covid 19 pandemic disrupted the whole process. The Students' Welfare Council continuously kept in touch with students to boost their morale.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

2199

5.4.3 – Alumni contribution during the year (in Rupees) :

510501

5.4.4 – Meetings/activities organized by Alumni Association :

The executive committee meetings of the Alumni are conducted frequently. The Annual General Body Meeting was held on 01 March, 2020. New office bearers of the association are Mr Francis V. V- President, Mr Nelson Monis and Mr Wilson Moras- Vice- Presidents, Mr. Ajay Shetty- Treasurer, Mrs. Rozita Sera- Secretary and Ms. Masuma Sheik- Joint Secretary. The activities of the Alumni are: Pancard drive, Career guidance programme, Donation to the NSS, Donation to the flood relief fund, Contribution to Mid-day meal scheme.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

We, in the institution, practice three tier system of management. At the apex level is the Catholic Board of Education, Mangalore headed by the Bishop of Mangalore diocese. At the intermediate level, there is a governing body headed by the Correspondent, the Parish Priest of the local church looking after the administration, supervision and welfare. And the day to day affairs of the college is looked after by the staff council headed by the principal of the college. 1. Academic decentralization: - The institution is affiliated to Mangalore University. So the college functions as per the guidelines of the university regarding academic matters. To realize the objectives of quality and excellence, we have a system of academic decentralization. All matters regarding curricular, co-curricular and extra-curricular activities are discussed in the staff council. The staff council consists of the principal and all the heads of the departments. The preliminary discussions regarding all these matters will be undertaken at the departmental level. The final decision is taken at the staff council meetings. The staff council also appoints coordinators for various associations, cells and committees. The coordinators are given autonomy to plan and implement various programmes pertaining to their cells or associations. Of course, the coordinators will be in touch with the principal. The progress of various activities will be reviewed by the staff council in its regular meetings. Suggestions for improvements, if any, will also be given to the concerned coordinators in the meeting. At the end of the academic year, the coordinators will submit the reports of the activities and the same are published in the college annual magazine, 'Pavithra'. 2. Administrative decentralization: - Even though the college is governed by the Catholic Board of Education, Mangalore, administrative autonomy is given to the college. The principal in consultation with the correspondent of the college takes almost all the decisions regarding the recruitment of the staff starting

of new courses, admission policy of the college, the fees structure, the infrastructural needs and such other aspects of the institution. To facilitate the administrative autonomy there is a managing council consisting of the correspondent, principal and members from various streams of the society. The members are appointed by the catholic board of education(CBE), Mangalore in consultation with the local correspondent, who is also the joint secretary of CBE.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College is affiliated to Mangalore University and strictly follows the syllabus prescribed by the University. Many of our staffs are members of Board of Studies in concerned subjects. Need based certificate courses are offered in the college. The College provides ample opportunities to the students for their all-round development through curricular, co-curricular and extra-curricular activities like NCC, NSS, Rovers and Rangers, Youth Red Cross, Sports, Performing Arts, and various Clubs and Associations.
Teaching and Learning	The institution has given top priority to teaching and learning process. It has created a better teaching and learning environment in the campus through improved infrastructural and human resources. The teaching has been facilitated in the institution with permanent, experienced and well qualified faculty. The institution has given due encouragement and motivation to the faculty to update themselves by permitting them to attend regular orientation programmes, refresher courses, workshops, seminars etc. Institution also organizes faculty improvement programmes in the campus. The teaching faculty is provided with internet, library and other audiovisual equipment to enable ICT based teaching learning process. The learning process is monitored by the institution through various techniques. Periodical tests and examinations are conducted to assess the progress of the students in learning. The parents are informed about the progress of their wards in the learning process. The college monitors the attendance of the students

to reduce absenteeism. Advanced learners are given special attention and help. Slow learners are given additional study material, coaching etc. Remedial classes are conducted for the repeaters of the semester examinations. Audiovisual techniques are used in teaching and learning process. Interactive techniques, guest lectures, class quiz in subject, seminars, assignments film based teaching, class room discussions and debates, project based learning, role play method, practical training sessions etc are adopted in the teaching and learning process. To have experiential learning field visits and industrial visits are conducted regularly.

Examination and Evaluation

Two internal assessment exams are conducted in each semester. On the basis of the performance of these tests internal marks are awarded. Absentees are given the chance to write re-exam under genuine circumstances. Results of the internal tests are intimated to the parents. The parents visit the college during the time of PTA meeting and check the performance of their wards. The Examination Committee coordinates the exam process and maintains records of examination related matters. It includes scheduling the examination dates, communicating it to the students, procuring question papers, allotment of invigilation duty, seating arrangement etc. University examinations at the end of each semester are conducted according to the University time schedule and guidelines. Committee plans out and procures the needed materials such as answer scripts, question papers, assigning invigilation, allied duties and seating arrangements etc. With the assistance of the office staff it executes all processes connected with examination.

Research and Development

Teachers are motivated for doctoral studies and to take up minor and major research projects. Teachers, PG and UG students are encouraged to undertake research activities. Seed money is provided to support their research activity and the institution provides TA/DA towards participating/presenting papers/ displaying posters in

conferences, seminars and workshops. Study leave to the faculty members to complete their research work, if necessary, is also provided. Students are trained to do project works strictly in accordance with the principles of research methodology. Library facility like books, magazines, journals and e-materials related to research work are also provided.

Library, ICT and Physical Infrastructure / Instrumentation

Library is automated with Easy Lib software. Online journal infolibnet is subscribed by the college. OPAC system is installed. Internet facility is offered for the students. Standby generator exists for power back up. Wi-Fi is available in the college campus. Circulation of books with the help of Barcode technology is installed. Computers with internet facility are provided in every department for the staff. Additional CC Camera is being installed in the stair cases. Newly constructed Indoor Stadium with UGC assistance is ready for all the college activities.

Human Resource Management

Organisations are made up of people and functions through people. The human resources of the college are managed effectively. Staff recruitment is done on the basis of workload and statutory guidelines. Decent salary is paid to the management staff with increments every year. Academic coordinators are appointed to each class to monitor and guide the students on academic, counseling and disciplinary matters. The Staff council appoints various committees and each committee is headed by one staff as the coordinators and others as members. The faculty members are encouraged to pursue higher studies by providing them with all the necessary facilities. Members of the staff are encouraged to take up research activities, apply for minor research projects, and to present research papers in conferences and seminars. The college organizes variety of cultural, sports and other events in the campus to excel themselves. By meticulously involving in all these activities they learn to take-up responsibilities and develop leadership traits and learn the process of planning and event management.

Industry Interaction / Collaboration

The UG as well as PG departments are

	organizing study tours and field visits to various industries. The college has a career guidance and Placement Cell which gives necessary information about the job opportunities in various industries. Special lecture programmes are organised in the college by professionalists and experts from Industries.
Admission of Students	Advertisement is given in newspapers. Local announcement regarding admissions is made in neighbouring pre university colleges and churches and it is displayed on the notice boards. Applications are issued and collected from the applicants. Admission of the students is made as per the government and Mangalore University guidelines. Roster system is strictly followed. The admission committee is given the responsibility of scrutinizing the applications and to facilitate the admission process

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	The examination time tables and hall tickets are received from the university through online. The internal assessment marks and the marks of the practical exams are also uploaded online. The online payment is also available for examination and convocation fees.
Student Admission and Support	Student Admission and Information : information regarding the admission process is displayed on the college website. The online admission is enabled. The fees can be transferred to the college account through online mode. Varieties of scholarships are available to the students and applications to the various scholarships are submitted online and the scholarship amount is also remitted to the students' account through online.
Administration	The college website consists of all the necessary information regarding the management, staff, courses and the facilities of the college. The activities of the college are uploaded to the college website from time to time. The entire machinery of the college is geared to fulfill the vision and mission of the institution.

Planning and Development	The academic calendar and the calendar of events are uploaded in the college website. The minutes of the IQAC meetings are also available in the college website. Thus, transparency of planning and development of the college is achieved.
--------------------------	--

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mr. Robin Joseph Sera	SWAYAM –NPTEL felicitation and Workshop	IIT Madras	1500
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Induction Programme	Office Management Techniques	18/06/2019	18/06/2019	35	15
2019	Mentoring and life skill training		16/10/2019	16/10/2019	34	0
2019	Faculty Development Programme		16/10/2019	16/10/2019	35	0
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Subject related workshops Seminars and Refresher Courses	24	07/06/2019	07/03/2020	265
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Welfare Fund, EPF , ESI for Unaided staff, Group insurance for aided staff, Accommodation to the needy, Maternity leave etc.	Staff Welfare Fund, EPF , ESI for unaided staff, Aided staff cover under Group Insurance Scheme, Accommodation to the needy, Maternity Leave etc.	Midday meal Scheme, Endowment and other scholarships, fee concession to the poor and needy, Hostel for boys and girls, Counseling to the needy, Medical assistance , General Insurance, etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has a mechanism for internal and external audit. We have our own internal audit mechanism which is an ongoing process. In addition to this the external auditors are appointed to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institution every year. Sri H.R. Shetty Chartered Accountant, Mangalore has been permanently appointed and a team of staff examine the issues relating to the college accounts and verify all vouchers of the transactions that are carried out in each financial year. External audit is done by the Mr. Ganesh Nayak Mangalore, the auditor appointed by the government. The queries and suggestions of the auditors are strictly adhered to.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management/individuals	17280000	Infrastructural Development/Student and staff support
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Experts from other colleges	Yes	IQAC
Administrative	Yes	IQAC	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Financial support to honour staff and students for their meritorious achievements. 2. Provided money to midday meal scheme and scholarships
3. Donation for Indoor Stadium, the mega project of the college

6.5.3 – Development programmes for support staff (at least three)

1. Encouraged to attend seminars, workshops and conferences. 2. Organised computer literacy programme. 3. Conducted Orientation course

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. New Certificate courses on skill development. 2. Extension of Infrastructural facilities. 3. Extension of water harvesting units and green campus activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Staff Orientation	18/06/2019	18/06/2019	18/06/2019	47
2019	Orientation to First year Students	20/06/2019	20/06/2019	20/06/2019	207
2019	World Yoga Day	21/06/2019	21/06/2019	21/06/2019	450
2019	Guest Talk on women Safety	05/07/2019	05/07/2019	05/07/2019	475
2019	Career as a company Secretary	05/07/2019	05/07/2019	05/07/2019	130
2019	Plantation of Paddy Sapling Programme	22/07/2019	22/07/2019	22/07/2019	15
2019	Inauguration of Midday Meal	23/07/2019	23/07/2019	23/07/2019	125
2019	Kargil Day	26/07/2019	26/07/2019	26/07/2019	25
2019	Dengue Awareness	27/07/2019	27/07/2019	27/07/2019	150
2019	Counseling on health issues and adolescence problem for women	02/08/2019	02/08/2019	02/08/2019	450

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Drugs Awareness, Excessive use of social media and Sexual harrashment	05/07/2019	05/07/2019	250	225
Health issues and adolescence problems of Female students	02/08/2019	02/08/2019	475	0
Awareness on HIV/AIDS	08/02/2020	08/02/2020	435	220
Healthy Relationship in a co-educational institution.	27/02/2020	27/02/2020	425	225

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

<p>Percentage of power requirement of the University met by the renewable energy sources</p> <p>30 percent of power requirement of the college is met by Solar energy. 45 percent of the water requirement is met by rain water through roof water harvesting. More than 5 crore liters of water is recharged to the water table through percolation pits.</p>
--

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	30/11/2019	1	Mud bund	Water scarcity for agriculture	72

						and depletion of ground water	
2019	1	1	07/12/2019	1	Mud Bund	Water scarcity for agriculture and depletion of ground water	60
2019	1	1	28/12/2019	1	Mud bund	Water scarcity for agriculture and depletion of ground water	80
2020	1	1	15/01/2020	1	Sand Bunds with Polythine sheets	Water scarcity for agriculture and depletion of ground water	110
2020	1	1	18/01/2020	1	Shutting the vents of vented dams	Water scarcity for agriculture and depletion of ground water	70
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar	17/06/2019	Various committees and cells have been formed to sensitize the stakeholders with regard to human values and professional ethics. Orientation and sensitization programmes are conducted with the help of resource persons hired from other professional institutions. Regular activities are conducted through the concerned

cells and associations. Foundation courses on Indian constitution, gender equity, Human rights and environment are taught to the students. Women cell, Anti ragging cell, Prevention of Sexual Harassment cell are efficiently functioning in the college. They are the watch dogs of human values. Grievance redressal cell is yet another forum to address the needs of the stakeholders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Orientation to the Staff	18/06/2019	18/06/2019	50
Induction program for the students	20/06/2019	20/06/2019	650
Drugs awareness, excessive use of social media and sexual harassments	05/07/2019	05/07/2019	475
Counselling of counsellors	16/10/2019	16/10/2019	50
Youth Day Celebration and Leadership training	21/01/2020	21/01/2020	610
International Womens Day Celebration	07/03/2020	07/03/2020	700
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Solar Energy
Roof water Harvesting
Percolation Pits to recharge the water table
Planting of tree saplings and protecting the trees in the campus
Plastic free campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Scholarships: Our institution is situated in a village panchayath area. Majority of the students are coming from the nearby villages. The main occupation of their parents is agriculture. Almost 25 of the parents are engaged in beedi rolling. Some are agricultural laborers. Their economic

condition is such that, they are not in a position to bear the cost of higher education. So, when our institution was started in the year 1982 by Late. Rev. Fr. Ligoury D'Souza, getting enrollment to the college itself was the biggest challenge. In that context, to support the poor parents, the institution started tapping resources from various sources to provide scholarships to the students. Since, then the development has taken place in the region. But, substantial financial improvement has not taken place in the nearby villages. Therefore, to encourage the rural people to take up higher education, financial support in the form of scholarships is still relevant. 2. Mid-day Meal: some of our students were falling sick. When they were taken to the hospital, doctors used to say, "Nothing serious, little bit of weakness, that's all". After a thorough enquiry the institution found out a stunning information about these students, that they were not taking lunch. Many of them have to walk miles together to reach the college. So they have to start early from home, taking little food and sometimes without food. Due to their poor financial conditions they cannot afford hotel food. Some of the female students hesitate to go to hotels. Some of the students who travel by bus, had to start early from home and it was inconvenient for them to carry the lunch in carriers. The net result was starvation. In this context the institution with the help of management, staff, Alumni Association, Parents Teachers Association and other philanthropists started the mid-day meal scheme in the college through which free and subsidized meal is been given to the needy.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sacredheartcollege.net/pdf/Best.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution is providing quality higher education to the rural poor at a reasonable price. Their cost of education is subsidized through various scholarships and welfare schemes provided by the institution. Majority of the students coming to this institution are from poor and very poor economic background. Because of the quality inputs given to them by the institution, many of them are coming out of the institution in flying colors. 55 of our Alumni are employed in Government and private establishments. 44 of them are employed abroad. More than one thousands of them have started their own business and the remaining is engaged in agricultural and allied activities. The institution has succeeded in getting ranks from Mangalore University which consist of more than 200 colleges covering three districts. The number of female students studying in the college is increasing year after year. It is a clear indication of the quality of input and safety of campus life provided by the institution. The institution is a center of resources to the local people, communal harmony is the core value fostered by the institution. If this institution would not have been there many of the rural poor both men and women would not have got an opportunity to get higher education. The institution started post graduate degree in commerce basically to cater to the needs of the rural poor. Similarly the institution is providing quality computer education with the help of well-equipped computer labs and competent trainers in software and hardware. The institution is providing Hostel facilities both for men and women. Besides this the institution has made efforts to start BCM Hostels in the locality which can accommodate 100 male and 100 female students. This is really a boon to the students belonging to backward classes and other minorities. Excellent infrastructural facilities are provided for sports and games to the rural poor. Facilities are there for both Indoor and Outdoor games. 400 meter track and an Indoor stadium are the two major facilities to

name here. The institution is providing endowment scholarships by tapping resources from Philanthropists, Alumni and PTA. Midday meal facility is given to the needy and the deserving students with the help of PTA and other donors.

Provide the weblink of the institution

<http://www.sacredheartcollege.net>

8.Future Plans of Actions for Next Academic Year

The institution is looking forward to serve the student community with renewed vigour and avowed commitment to the vision and mission of the college. The institution is envisaging a good number of plans for the next academic year. The advent of pandemic, COVID-19 has really shook the confidence of the entire world and has disrupted the entire academic process. The examinations, the admission process, starting of the academic year - all are in doldrums. The institution machinery is gearing up to adapt itself to the changed situation. Amidst this chaos and confusion we are having the following plans for the next academic year:-

1. Online classes, online admissions, online meetings, online webinars and developing e-content.
2. Providing free Wi-Fi to all in the campus with good bandwidth.
3. Providing an independent campus to post graduation students of commerce.
4. Starting of sacred heart health club for the public.
5. Providing free and subsidized education to the poor students.
6. Strengthening the area of sports and games by providing training from professional trainers.
7. Starting of a full-fledged commerce lab.
8. Strengthening green campus initiatives- solar energy, rain water harvesting, planting of tree saplings etc.
9. Continuing the extension and outreach programmes in collaboration with the local Panchayath and other voluntary organizations.
10. Continuing the best practices of the college.